

Kelly Mahoney

625 Oliver RD - Thunder Bay, Ontario, P7B2H6 - 807-629-5783

Personal Profile

- I am a hardworking and punctual individual who can work well with others, as well as on my own. I adapt quickly to new work environments and have the assertiveness to give myself jobs or work to do if needed. Having patience, a positive attitude, and a bright personality has always given me strong people skills.

Objective

- To receive part-time employment where I can use my well-developed interpersonal skills and develop additional leadership and administrative abilities.

Education

Lakehead University – Thunder Bay, ON

- *Enrolled as a full-time student in the Honors Bachelor of Commerce program*

Expected Date of Graduation: 2015

Experience

Lush Cosmetics, Thunder Bay, ON

November 2011-August 2013

- Supervisor: set daily sales goals by using Microsoft office programs, trained seasonal and permanent employees in customer service, marketing and promotion, product knowledge and company history, filing daily reports and day-end profits, making and bring daily deposits to the bank, and telephone skills and communication.

The KMac Group: Superstore, Thunder Bay, ON

July 2013

- Contract Vendor: Independently worked and assisting customers who were inquiring about dog food brands and other store products.

Mampower: Superstore, Thunder Bay, ON

June 2012 – July 2011

- Contract Photographer: Independently worked and took pictures of the grocery items for the company catalog.

Quiznos Subs, Thunder Bay, ON

January 2011- October 2011

- Sub Artist: food preparation, cleaning, and cashier.

References

Jesica Bouvier, Lush Cosmetics Manager, 807-577-5874

Jennifer Desimone, Quiznos Subs Manager, 807-345-4745